

**PROGRAM 1815-S On Demand Digital Map Printing and Order Fulfillment Operations**  
**July 1, 2017 - June 30, 2018 with options**

Item No.	DESCRIPTION	Basis of Award	ABC Imaging		East View Cartographic		Holland Photo Imaging		Lithexcel	
			050	00093	220	29359	120	42763	300	52436
			UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I.</b>	<b>COMPLETE PRODUCT: (Except for Items under II &amp; III)</b>									
1.	Format A (Up to 18 x 22")									
(a)	1 to 5 of each map title, per each map	1738 x	9.00	15,642.00	3.70	6,430.60	5.39	9,367.82	16.00	27,808.00
(b)	6 to 40 of each map title, per each map	283 x	9.00	2,547.00	3.70	1,047.10	5.12	1,448.96	12.00	3,396.00
(c)	41 to 100 of each map title, per each map	70 x	9.00	630.00	3.70	259.00	4.86	340.20	10.00	700.00
(d)	101 or more of each map title, per each map	890 x	9.00	8,010.00	3.70	3,293.00	4.62	4,111.80	9.00	8,010.00
2.	Format B (Over 18 x 22" up to 24 x 29")									
(a)	1 to 5 of each map title, per each map	15224 x	15.00	228,360.00	4.00	60,896.00	7.13	108,547.12	24.00	365,376.00
(b)	6 to 40 of each map title, per each map	5969 x	15.00	89,535.00	4.00	23,876.00	6.77	40,410.13	16.00	95,504.00
(c)	41 to 100 of each map title, per each map	1510 x	15.00	22,650.00	4.00	6,040.00	6.43	9,709.30	14.00	21,140.00
(d)	101 or more of each map title, per each map	3050 x	15.00	45,750.00	4.00	12,200.00	6.11	18,635.50	13.00	39,650.00
3.	Format C (Over 24 x 29" up to 29 x 36")									
(a)	1 to 5 of each map title, per each map	3894 x	24.00	93,456.00	5.60	21,806.40	7.87	30,645.78	28.00	109,032.00
(b)	6 to 40 of each map title, per each map	1082 x	24.00	25,968.00	5.60	6,059.20	7.47	8,082.54	18.00	19,476.00
(c)	41 to 100 of each map title, per each map	298 x	24.00	7,152.00	5.60	1,668.80	7.10	2,115.80	16.00	4,768.00
(d)	101 or more of each map title, per each map	969 x	24.00	23,256.00	5.60	5,426.40	6.74	6,531.06	15.00	14,535.00
4.	Format D (Over 29 x 36" up to 32 x 48")									
(a)	1 to 5 of each map title, per each map	803 x	33.00	26,499.00	7.37	5,918.11	8.67	6,962.01	40.00	32,120.00
(b)	6 to 40 of each map title, per each map	185 x	33.00	6,105.00	7.37	1,363.45	8.23	1,522.55	36.00	6,660.00
(c)	41 to 100 of each map title, per each map	150 x	33.00	4,950.00	7.37	1,105.50	7.82	1,173.00	26.00	3,900.00
(d)	101 or more of each map title, per each map	1 x	33.00	33.00	7.37	7.37	7.43	7.43	22.00	22.00
<b>II.</b>	<b>ADDITIONAL OPERATIONS:</b>									
	Shipping Containers: Including packing, labeling & prep for shipping									
(1)	One to 10 maps rolled									
(a)	Formats A & B, per tube	3057 x	NB	NB	3.00	9,171.00	3.58	10,944.06	5.00	15,285.00
(b)	Formats C & D, per tube	1104 x	NB	NB	4.00	4,416.00	3.76	4,151.04	10.00	11,040.00
(2)	11 to 25 maps rolled									
(a)	Formats A & B, per tube	1119 x	NB	NB	3.00	3,357.00	3.58	4,006.02	6.00	6,714.00
(b)	Formats C & D, per tube	462 x	NB	NB	4.00	1,848.00	3.76	1,737.12	12.00	5,544.00
(3)	26 to 60 maps rolled									
(a)	Formats A & B, per tube	237 x	NB	NB	3.00	711.00	5.77	1,367.49	9.00	2,133.00
(b)	Formats C & D, per tube	9 x	NB	NB	4.00	36.00	5.77	51.93	18.00	162.00
(4)	60 to 120 maps rolled									
(a)	Formats A & B, per tube	45 x	NB	NB	3.00	135.00	5.77	259.65	12.00	540.00
(b)	Formats C & D, per tube	5 x	NB	NB	4.00	20.00	5.77	28.85	24.00	120.00
(5)	Quantities over 120 shipped flat in a suitable flat carton, including corner protectors									
(a)	Formats A & B, per carton	31 x	NB	NB	20.00	620.00	8.24	255.44	10.00	310.00
(b)	Formats C & D, per carton	1 x	NB	NB	20.00	20.00	10.35	10.35	18.00	18.00
<b>III.</b>	<b>PROGRAMMING:</b>									
(a)	One-time setup & programming charges at the inception of the program	1 x	NC	NC	20,000.00	20,000.00	1,400.00	1,400.00	560.00	560.00
(b)	Programming/timework, per hour	10 x	49.00	490.00	NC	NC	140.00	1,400.00	80.00	800.00

<b>CONTRACTOR TOTALS</b>			<b>\$601,033.00</b>		<b>\$197,730.93</b>		<b>\$275,222.95</b>		<b>\$795,323.00</b>
<b>DISCOUNT if any</b>		<b>NET</b>			<b>NET</b>	<b>1.000%</b>	<b>2,752.23</b>	<b>1.000%</b>	<b>7,953.23</b>
<b>DISCOUNTED TOTALS</b>			<b>\$601,033.00</b>		<b>\$197,730.93</b>		<b>\$272,470.72</b>		<b>\$787,369.77</b>

**PROGRAM 1815-S On Demand Digital Map Printing and Order Fulfillment Operations**  
**July 1, 2017 - June 30, 2018 with options**

Item No.	DESCRIPTION	Basis of Award	OceanGrafix		Pacific Office		Rise Business		Shubhada Industries	
			220	65127	360	66363	050	75545		
			UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
<b>I.</b>	<b>COMPLETE PRODUCT: (Except for Items under II &amp; III)</b>									
1.	Format A (Up to 18 x 22")									
(a)	1 to 5 of each map title, per each map	1738 x	1.97	3,423.86	2.25	3,910.50	1.30	2,259.40	25.00	43,450.00
(b)	6 to 40 of each map title, per each map	283 x	1.97	557.51	2.15	608.45	0.90	254.70	20.00	5,660.00
(c)	41 to 100 of each map title, per each map	70 x	1.97	137.90	2.00	140.00	0.80	56.00	15.00	1,050.00
(d)	101 or more of each map title, per each map	890 x	1.97	1,753.30	1.50	1,335.00	1.10	979.00	9.21	8,196.90
2.	Format B (Over 18 x 22" up to 24 x 29")									
(a)	1 to 5 of each map title, per each map	15224 x	2.97	45,215.28	2.50	38,060.00	1.30	19,791.20	30.00	456,720.00
(b)	6 to 40 of each map title, per each map	5969 x	2.97	17,727.93	2.35	14,027.15	1.00	5,969.00	25.00	149,225.00
(c)	41 to 100 of each map title, per each map	1510 x	2.97	4,484.70	2.10	3,171.00	0.80	1,208.00	19.92	30,079.20
(d)	101 or more of each map title, per each map	3050 x	2.97	9,058.50	1.75	5,337.50	1.00	3,050.00	16.77	51,148.50
3.	Format C (Over 24 x 29" up to 29 x 36")									
(a)	1 to 5 of each map title, per each map	3894 x	3.98	15,498.12	4.00	15,576.00	1.50	5,841.00	39.90	155,370.60
(b)	6 to 40 of each map title, per each map	1082 x	3.98	4,306.36	3.80	4,111.60	1.45	1,568.90	36.93	39,958.26
(c)	41 to 100 of each map title, per each map	298 x	3.98	1,186.04	3.50	1,043.00	1.40	417.20	29.91	8,913.18
(d)	101 or more of each map title, per each map	969 x	3.98	3,856.62	3.00	2,907.00	1.45	1,405.05	25.77	24,971.13
4.	Format D (Over 29 x 36" up to 32 x 48")									
(a)	1 to 5 of each map title, per each map	803 x	5.40	4,336.20	6.00	4,818.00	3.00	2,409.00	49.71	39,917.13
(b)	6 to 40 of each map title, per each map	185 x	5.40	999.00	5.75	1,063.75	3.00	555.00	43.77	8,097.45
(c)	41 to 100 of each map title, per each map	150 x	5.40	810.00	5.50	825.00	3.00	450.00	39.81	5,971.50
(d)	101 or more of each map title, per each map	1 x	5.40	5.40	4.50	4.50	3.00	3.00	29.91	29.91
<b>II.</b>	<b>ADDITIONAL OPERATIONS:</b>									
	Shipping Containers: Including packing, labeling & prep for shipping									
(1)	One to 10 maps rolled									
(a)	Formats A & B, per tube	3057 x	5.00	15,285.00	1.75	5,349.75	1.75	5,349.75		
(b)	Formats C & D, per tube	1104 x	5.00	5,520.00	1.75	1,932.00	1.75	1,932.00	40.00	44,160.00
(2)	11 to 25 maps rolled									
(a)	Formats A & B, per tube	1119 x	5.00	5,595.00	1.75	1,958.25	1.75	1,958.25		
(b)	Formats C & D, per tube	462 x	5.00	2,310.00	1.75	808.50	1.75	808.50	45.00	20,790.00
(3)	26 to 60 maps rolled									
(a)	Formats A & B, per tube	237 x	8.00	1,896.00	1.75	414.75	1.75	414.75		
(b)	Formats C & D, per tube	9 x	8.00	72.00	1.75	15.75	1.75	15.75	50.00	450.00
(4)	60 to 120 maps rolled									
(a)	Formats A & B, per tube	45 x	8.00	360.00	1.75	78.75	1.75	78.75		
(b)	Formats C & D, per tube	5 x	8.00	40.00	1.75	8.75	1.75	8.75	175.00	875.00
(5)	Quantities over 120 shipped flat in a suitable flat carton, including corner protectors									
(a)	Formats A & B, per carton	31 x	20.00	620.00	20.00	620.00	20.00	620.00		
(b)	Formats C & D, per carton	1 x	20.00	20.00	20.00	20.00	20.00	20.00	250.00	250.00
<b>III.</b>	<b>PROGRAMMING:</b>									
(a)	One-time setup & programming charges at the inception of the program	1 x	NC	NC	NC	NC	20,000.00	20,000.00	750.00	750.00
(b)	Programming/timework, per hour	10 x	NC	NC	75.00	750.00	75.00	750.00	360.00	3,600.00

<b>CONTRACTOR TOTALS</b>										
<b>DISCOUNT if any</b>	<b>1.000%</b>	<b>\$145,074.72</b>		<b>NET</b>	<b>\$108,894.95</b>	<b>AWARDED</b>	<b>\$78,172.95</b>	<b>NET</b>	<b>\$1,099,633.76</b>	
<b>DISCOUNTED TOTALS</b>		<b>\$143,623.97</b>			<b>\$108,894.95</b>		<b>\$78,172.95</b>		<b>\$1,099,633.76</b>	

Specifications by DS

Reviewed by DA

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPARTS UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. GOVERNMENT PUBLISHING OFFICE  
Denver, Colorado

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

**On Demand Digital Map Printing and Order Fulfillment Operations**

as requisitioned from the U.S. Government Publishing Office (GPO) by

**U.S. Department of Interior (DOI)  
U.S. Geological Survey (USGS)**

**Single Award**

**NOTICE TO BIDDERS:** The term of this contract is for one year **and up to four option years** beginning July 1, 2017. (NOTE: The anniversary date for this contract shall be observed as July 1, 2018). Special attention should be directed to the following clauses in Section 1 of this contract: "**ECONOMIC PRICE ADJUSTMENT**" and "**NOTIFICATION**".

**The total duration of this contract, including the exercise of any options under this clause shall not exceed 5 years. The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to not exercise the option for a subsequent period.**

Notwithstanding the above, and at the request of the Government, the term of the contract may be further extended (e.g. unforeseen delay or protest precludes making award on follow-on contract) for such period of time that may be mutually agreeable to the GPO and the contractor.

**BID OPENING:** Please review the attached specifications and **SUBMIT BIDS BY FAXING BIDS ON "SECTION 4-SCHEDULE OF PRICES" NO LATER THAN 2:00 p.m. prevailing time Denver, Colorado, on Monday, June 19, 2017.**

Facsimile Telephone Number: **(303) 236-5332**  
Mail To: **U.S. Government Publishing Office  
Denver Regional Office  
12345 W. Alameda Parkway, Suite 208  
Lakewood, CO 80228-2842**

**The bidder is cautioned to pay particular attention to the production plan requirement in this specification. Although it is not a requirement for bid submission, it may be required shortly after bid opening and will be a major consideration in determining responsibility.**

For information of a technical nature call Don Showalter (303) 236-5292 extension 5 (no collect calls), or email [dshowalter@gpo.gov](mailto:dshowalter@gpo.gov).

## SECTION 1. - GENERAL TERMS AND CONDITIONS

**CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES:** Any contract which results from this Request for Bid will be subject to the applicable articles of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. June 2001)) and Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised August 2002)). In case of conflict between these specifications and Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

The links for viewing of the most current versions of the mentioned documents are as follows:  
<http://www.gpo.gov/pdfs/vendors/terms.pdf>, & <http://www.gpo.gov/pdfs/vendors/qatap.pdf>

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/pdfs/vendors/contractdisputes.pdf](http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf). This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels & standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Level III.
- (b) Finishing Attributes - Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

	<b><u>Attribute</u></b>	<b><u>Specified Standard</u></b>
P-7.	Type Quality and Uniformity	Approved Preproduction Copy*
P-8.	Halftone Match (Single/Double Impression)	Approved Preproduction Copy*
P-9.	Solid and Screen Tint Color Match	Approved Preproduction Copy*
P-10	Process Color Match	Approved Preproduction Copy*

\* Where electronic files are furnished, the Specified Standard in the absence of preproduction copy and/or original will be visual conformance of the printed maps to the image depicted in the PDF file. Contractor is to ensure uniformity of the printed maps image's characteristics, features, clarity of output, and color throughout the press run to assimilate those of the PDF file accurately. In the case of a bad PDF scanned file (image is blurry, link is broken, file is for wrong map, etc.), contact USGS for further guidance.

**PRE-AWARD SURVEY:** In order to assist in determining the responsibility of the prime contractor or any of their subcontractors, the Government intends to perform one or more of the following:

- To require evidence of technical, production, managerial, and/or financial proficiency to assure ability to perform, and/or,
- To require a *work performance test* prior to the award of a contract,
- To require a complete production plan as described on page 3 of these specifications,
- If any operations are subcontracted, they **MUST** be conducted on-site.
- Two to four Government representatives will conduct the pre-award survey with the contractor's representatives at the contractor's facility. The government representatives' costs will be paid for by the agency. **Note: If the contractor intends to subcontract any phase of the**

**contract, it will be required that the subcontractor be present. Subcontractor attendance costs will be paid for by the contractor.**

A *work performance test* will require the contractor to demonstrate their ability to receive and generate data requirements from furnished data received via the Secure FTP. The contractor will be required to produce printed copies of up to 3 copies each of up to 8 maps from a work order transmitted to their facility and will include url or ftp site information. A paper sample without printing will also be required. These samples will be part of the assessment in determining the contractor's capability to meet the agency's needs. Copies must be constructed as specified using the form, paper, ink, equipment, and production methods that will be used in producing the finished product. The *work performance test* will be at the expense of the contractor.

***Production Plan:*** Low bidders **will be required** within five days of notification that they are positioned to compete for the award, to furnish a **detailed production plan** embracing all elements of production and fulfillment including but not limited to programming capabilities, order tracking system, quality control, equipment availability, complete description and running speeds of the equipment which will be utilized for fulfilling this contract, as well as staffing levels. If multiple facilities will be utilized for production, specify the parameters that the contractor will use in assigning orders to each facility. Equipment availability is to include all equipment dedicated to the performance of the specification requirements and additional equipment available on/off site for unperceived delays due to programming errors, mechanical breakdown, etc. **Information must be provided regarding the bidder's backup or recovery plan in the event of interruptions in production, maintenance contracts, and formal agreements with subcontractors which touch on the bidder's ability to perform on-time the full range of operations required. Maintenance contracts will require 24 hour a day, seven days a week coverage utilizing factory representatives and factory parts. Factory certified replacement parts must be used in the repair of all production equipment used to produce the work on this contract.**

The contractor must furnish any examples of satisfactory completion or current involvement in similar procurements as well as furnishing references for these projects.

Approval of the production plan by the Government is required. The plan will be judged on the anticipated peak production period requirements of the contract. Failure of the contractor to submit an adequate production plan or the contractor's inability to complete any performance tests to the Government's satisfaction may be reason to find that the contractor has failed to affirmatively demonstrate their responsibility.

**THIS PRODUCTION PLAN WILL BE A MAJOR FACTOR IN DETERMINING RESPONSIBILITY OF THE CONTRACTOR.**

**Additionally, paper samples and test print samples will be required as part of the assessment in determining contractor's capability to meet agency's needs. Test samples will be identified by url or ftp site.**

**POSTAWARD CONFERENCE:** To familiarize the ordering agency with the contractor's capabilities and to work out logistics under the contract, two to four Government representatives may conduct a conference with the contractor's representatives at the contractor's facility, immediately after award. The government representatives' costs will be paid for by the agency. **Note: If the contractor intends to subcontract any phase of the contract, it will be required that**

**the subcontractor be present at the post-award conference. Subcontractor attendance costs will be paid for by the contractor.**

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the contract shall be divided into up to five periods. The first period shall extend from July 1, 2017 to June 30, 2018. Each additional period shall extend from July 1<sup>st</sup> of the subject year to June 30<sup>th</sup> of the following year. The first workday of the follow-on periods shall be the effective date of the price adjustment period. There shall be no price adjustment for orders placed during the initial contract year under this contract.

Price adjustment: The prices shall be adjusted on the basis of the "**Consumer Price Index For All Urban Consumers - Commodities Less Food**", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

(1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index - All Urban Consumers, for Commodities less Food (seasonally adjusted) as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending three months prior to the expiration of the first period of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.

(2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

NOTIFICATION: The contractor will be notified not later than 30 days before the contract expires if the Government makes the decision to **not** exercise the option for a subsequent period.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders (form 2511) by the Government. One print order may be issued monthly for that period, and the contractor will voucher/invoice on a monthly basis (see "**PAYMENT**" hereinafter). Multiple items will be placed during this monthly period; the schedule specified pertains to the placement of these individual work orders. Orders may be issued under the contract from July 1, 2017 through June 30, 2018 plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "**Print Order**" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "**ORDERING**". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page one of these specifications.

The Government shall not be required to purchase from the contractor requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders that provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "ORDERING" clause of this contract.

PRIVACY ACT NOTIFICATION: This procurement action requires the contractor to do one or more of the following: design, develop, or operate a system of records on individuals to accomplish an agency function in accordance with the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C. 552a) and applicable agency regulations. An agency officer or employee may be criminally liable for violations of the Privacy act of 1974, as amended. Since this contract provides for the design, development, or operation of a system of records on individuals, the contractor and their employees are considered employees of the agency for the purpose of criminal penalties under the Act. See also, DOD 5400.11-R, DOD Privacy Program, for minimum standards for protection or safeguarding personal information when records are included in a system of records. This regulation also provides guidance for disposal or records containing personal data.

The Privacy Act (5 U.S.C. 552a), enacted in 1974, established controls over what personal information the Federal government collects and how it uses or discloses that information. The Privacy Act has four basic objectives that the Department of the Interior (DOI) is committed to fulfilling to the greatest extent possible:

1. To restrict disclosure of personally identifiable records maintained by agencies;
2. To grant individuals increased rights of access to agency records maintained on them;
3. To grant individuals the right to seek amendment of agency records maintained on themselves upon a showing that the records are not accurate, relevant, timely, or complete; and
4. To establish a code of "fair information practices" that requires agencies to comply with statutory norms for collection, maintenance, and dissemination of records.

As this contract is for the USGS, an agency of the DOI, the governing Privacy Act Policy standards to be followed are those of the USGS, as defined at the following website and links:

USGS Privacy Policies and privacy-related resources: <https://www2.usgs.gov/laws/privacy.html>

USGS Survey Manual site for agency's Privacy Act Program: <https://www2.usgs.gov/usgs-manual/313/319-1.html>

USGS Survey Manual site for the agency's Guide to Handling Privacy Act records:  
<https://www2.usgs.gov/usgs-manual/handbook/hb/319-1-h.html>

PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT): Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Publishing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation.

To arrange for Electronic Funds Transfer payment, the contractor must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: **U.S. Government Publishing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401**. A copy of SF-3881 is available by calling 202-512-0800 (or toll free 1-800-245-5476), by fax request to 202-512-1410, or it may be downloaded from the GPO Internet site at: <http://www.gpo.gov/pdfs/vendors/sfas/sf3881.pdf> as an Adobe Acrobat PDF file. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

The need for GPO Form 1034, "**Public Voucher for Purchases**" has been eliminated. You may use your own company's invoice or while supplies last, at your option, you may continue to use GPO Form 1034. To expedite your payment, remember to include the following items on your invoice: **Jacket/Term Contract Number, Print order number, Discount terms, Quantity shipped, and Total Cost.**

Continue to submit evidence of shipment and/or delivery with your voucher/invoice. Although not a requirement at this time, the contractor is encouraged to submit the "Bar Code Cover Sheet" with the request for payment. The use of this document will greatly facilitate prompt payment to the contractor.



The following website address will allow you to create the GPO payment barcode cover page <http://winapps.access.gpo.gov/fms/vouchers/barcode/>.

**PAYMENT:** The Government Publishing Office will utilize the following procedure. Before any vouchers/invoices will be accepted by the GPO for **MONTHLY** payment, the itemized statement for each monthly print order must be submitted to the ordering agency for examination and certification as to correctness of the billings, as applicable to the work performed at the time of delivery. The ordering agency is required to return the signed billing certification to the contractor within five (5) workdays of receipt. In addition, after certification by the ordering agency, a copy of the approved billing certification sheet and the accompanying print order is to be submitted to the Denver RO, by the ordering agency, immediately via fax (303) 236-5332 to: **ATTN: Procurement Technician**.

After examination and certification by the ordering agency the invoice/voucher, print order, proof of delivery, and the agency signed billing certification must be submitted to: **Comptroller, U.S. Government Publishing Office, North Capitol and H Streets, NW, Washington, D.C. 20401**. In addition the contractor is instructed to fax a duplicate set of these documents to the Denver GPO office. The fax number is 303-236-5332 ATTN: Procurement Technician.

For the purpose of earning the discount when a prompt payment discount is offered by a bidder, time will be computed from the date a **correct invoice/voucher, print order, proof of delivery, and the agency signed billing certification** is received by the GPO.

**SUBMISSION OF BIDS: Facsimile bids are permitted.**

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that rejects any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to FAX No. **(303) 236-5332** one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
  - (1) Receipt of garbled or incomplete bid.
  - (2) Availability or condition of the receiving facsimile equipment.
  - (3) Incompatibility between the sending and receiving equipment.
  - (4) Delay in transmission or receipt of bid.
  - (5) Failure of the bidder to properly identify the bid.
  - (6) Illegibility of bid.
  - (7) Security of bid data.

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## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the on demand production of short run color maps utilizing direct color digital printing (reproduction) from government furnished electronic media in Adobe PDF file format with fulfillment of these individual orders and final distribution to the unique addresses indicated on the individual work orders.

**TITLE:** On Demand Digital Map Printing and Individual Order Fulfillment Operations.

**DESCRIPTION:**

The types of maps that will be ordered on this contract may be viewed on the USGS store site. The store site is located at the following web address: <https://store.usgs.gov/maps> The bidder is cautioned that the electronic files that are located on this website may not be the ones that are furnished for reproduction. This site is to give the bidder an idea of the range of maps that will be required under this contract.

The GPO printer shall be expected to print the following types of topographic map products in addition to various other types of map products that will fit onto the Format A-D printing categories such as geologic maps, hydrologic maps, satellite image maps, etc. Definitions:

- Historical Topographic maps - are single-plane raster images in PDF format. These scans are library copies of historic maps, so the color characteristic and quality vary. The printer is expected to reproduce the images as provided on the PDF. The printer is not required to restore these historic map scans to “new” condition.
- US Topo maps - are layered PDF files that contain both raster and vector layers. The data is highly standardized and it is expected that plots will have correct scale, the linework will be unbroken, and the maps are to be generally free of printing defects and artifacts. Vector layer color values may be obtained from the individual maps downloaded.

NOTE: This is not an all-inclusive list of map products that can be printed utilizing the Formats A-D print categories. Printed map copies shall visually conform to the image depicted in the PDF file. Contractor is to ensure uniformity of the printed map(s) image’s characteristics, features, clarity of output, and color throughout the press run to assimilate those of the PDF file accurately. Refer to Federal Geographic Data Committee (FGDC) Geologic Map Symbolization standard for references to the geologic standard symbols, patterns and colors at: [https://ngmdb.usgs.gov/fgdc\\_gds/](https://ngmdb.usgs.gov/fgdc_gds/) Click on the selection for: FGDC Digital Cartographic Standard for Geologic Map Symbolization. Select the format for your viewing or downloading.

NOTE: The above references provided may also aid printer color calibration settings.

**FREQUENCY OF ORDERS:** Print orders (form 2511) will be generated monthly. The number of individual map prints will vary from 1,600 to 4,050 per month. The work orders will be placed electronically on a twice daily basis.

**QUANTITY:** Approximately 1 to 100 or more maps per order. The majority of work orders will be for a single map or single set of maps (two or more individual map titles collated into a set).

**NUMBER OF PAGES:** Face only single leaf products.

TRIM SIZES: Various trim sizes will be ordered and paid for in their respective "Format" classification as follows:

**Format "A":** Up to and including 18 x 22".

**Format "B":** Over 18 x 22" up to and including 24 x 29".

**Format "C":** Over 24 x 29" up to and including 29 x 36".

**Format "D":** Over 29 x 36" up to and including 32 x 48".

It is anticipated that the majority of orders will be in the Format B size.

For the purpose of determining the format size, if one dimension falls in one format and the other dimension falls into the other format, pricing will be allowed in the larger format.

The government will accept minor size variations of up to ¼ inch in order to accommodate the contractor's production needs. For example 21 ¾ inch wide formatted PDF may be printed up to 22 inches wide.

GOVERNMENT TO FURNISH: Electronic PDF files, electronic work order record files, and print orders (form 2511). Work order will consist of (1) a header text file and (2) an item text file for each map print order request.

The contractor must have full capability for receiving digital files as well as digital communications. The contractor will be sent 2 different text files per work order record file. Work order record files will consist of (1) a header text file and (2) an item text file) for each map print order request which will contain the following

- Header Text File – i.e., ((Order number, customer information (name and address) and shipping method/mode)) See example Attachment A.
- Item Text File – i.e., ((Order number, item information, quantity, material number, title, URL and (Format A-D) size)). See example Attachment B.

The files furnished for the maps will be press quality Adobe PDF files or the equivalent at the Government's option. The majority of provided files will utilize RGB color settings.

Work orders will be furnished in text format (fixed-width, CSV or tab-delimited) and with a live link URL as a column in the text file, corresponding to each map title from which contractor will have to download the map PDF from. Work order text files will typically be transmitted at 8:00 AM and 1:00 PM MST, Monday through Friday, as well as manually sent when needed during normal business hours.

File size will usually range from 10 to 47 megabytes (mb) with the median being 19 mb. On rare occasions a file may be up to 100 mb or more.

**The contractor must be capable of accepting data in these platform/formats for either direct input or conversion to his/her system as part of their basic charge to the Government.** The contractor will be responsible for proofreading converted formats to ensure that all fonts have transferred platforms completely. This particularly includes symbol fonts like Zapf Dingbats and Carta. NOTE: The contractor is to support upgrades of application software within one month of notification by the ordering agency.

INSPECTION OF ELECTRONIC FILES: The contractor is to perform a basic check (preflight) of the furnished files. The check should look for missing or damaged files, missing or damaged fonts,

damaged disks, missing bleeds, improper trim size, improper color definition, and so on. The contractor is responsible for creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, and defining proper file output selection for the imaging device being used. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the agency **IMMEDIATELY** upon discovery.

NOTE: The contractor is to be responsible for the safeguarding of all furnished material and all electronically stored data against any loss, damage or destruction, and the safeguarding of it from unauthorized individuals or firms (see Privacy Act notification).

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under **"GOVERNMENT TO FURNISH."**

The contractor must have full capability for receiving very large digital files as well as digital communications.

The contractor must furnish a secure FTPS site (FTP with SSH) for receipt of work orders from the USGS as work orders contain PII data.

Contractor to send USGS confirming receipt of work orders received. After the contractor has printed map products and shipped them out to the specified customer, they are to send USGS a text file containing order number, quantity of packages sent (if more than one), FedEx tracking number (if applicable), shipping type, and shipping costs, and date of shipment which will be used to close the work order in the USGS sales system. See example Attachment C.

**PROGRAMMING:** It is anticipated that start-up programming, testing, and software development needs will be necessary. A work order form will need to be developed.

**SHIPPING CONTAINER/TRIANGULAR TUBE SAMPLES:** Within two weeks of award and prior to the commencement of production on the contract, the contractor shall submit five samples of each shipping/ mailing containers to: **USGS is to an address to be provided after award.** Samples will be tested for conformance of material(s) and/or for construction. The container and accompanying documentation shall be marked "**TEST SAMPLES**" and shall include the GPO Jacket, Purchase Order, and Program number. These containers must be in conformance with all postal regulations.

Only triangular tubes are acceptable, round tubes will not be considered.

The Government will approve, conditionally approve, or disapprove the samples within 3 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government. The Government will require the time specified above to inspect and test any additional samples required.

In the event the samples are disapproved by the Government the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default.

In the event the Government fails to approve, conditionally approve, or disapprove the Pre-Production Samples within the time specified, the Contracting Officer shall automatically extend the schedule in accordance with Article 12 "Notice of Compliance with Schedules", Contract Clauses, in GPO Contract Terms (Pub. 310.2, **effective** December 1, 1987 (Rev. 9-88)).

**Manufacture and distribution of the final product prior to approval of the samples submitted is at the contractor's risk.** Samples will not be returned to the contractor. All costs, including the costs of all samples and the cost of sending the samples to the address under "SCHEDULE" shall be included in the contract price for the production quantity.

The contractor, at their option, may utilize shipping containers furnished by the Small Package Carrier (SPC) as long as they are suitable and allow delivery of the contents without damage. These containers are still subject to approval by the government.

The approved triangular tubes/containers will be used as the standard throughout the contract unless altered by mutual agreement.

QUALITY CONTROL/QUALITY ASSURANCE (QC/QA): Low bidders **will be required** within five days of notification to submit his/her quality control/ quality assurance plan as part of the "**detailed production plan**" prior to award (see page 3). That plan, once accepted by the GPO, must remain in force during the term of the contract unless otherwise modified by supplemental agreement.

REPORT GENERATION:

- Daily Reports: A complete listing of individual orders received, produced, mailed/shipped as well as postal charges specific to the individual work order. (References will be by work order number). When a Small Package Carrier (SPC) is utilized the tracking information needs to be furnished as well. These reports must specify the various formats (see page 12 of these specifications) under which these products are produced.
- Monthly reports: For payment, a summary of full orders delivered during that monthly period attached to the billing certification.

These reports will be generated in electronic format (text files) as specified by the Government and transmitted to a site specified by the Government.

If the contractor chooses to perform at multiple locations especially during peak times, all reports and work orders must be generated, compiled and sent through one central facility to and from the Government. When multiple facilities are utilized, the "Daily Reports" must specify the facility where the production is performed.

GOVERNMENT INSPECTION: During the term of this contract, the Government at its option may choose to have up to two inspectors or more on-site during the production of the orders. The mission of these inspectors is strictly limited to observation and random inspection.

The inspectors do **NOT** have the authority to make changes or alterations in contract terms, operations, or schedules, or to in any manner direct the contractor's operations. The contractor retains all performance responsibilities under the contract. Should changes become necessary because of findings of the inspectors, **only the GPO Contracting Officer has the authority to direct those changes be implemented or to otherwise negotiate agreements.**

SPOILAGES: Spoilages will consist of any orders which have not been printed to specified standards, mailed to the incorrect address, incorrect packaging utilized, or orders that consist of incorrect items or quantities due to contractor error.

The contractor is responsible for replacing ALL spoilages including the cost of reprinting, packing, and shipping/ mailing; this includes the postage/SPC charges whether initially mailed or bulk shipped (the Government will not allow reimbursable postage or charges to the Government's account on the spoilages attributed to contractor error).

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "**Government Paper Specification Standards No. 12**" dated March 2011. Paper used under this contract **MUST** conform to the Resource Conservation and Recovery Act of 1976 and all subsequent amendments. Additional information regarding this will be furnished upon request.

All paper used must be of a uniform shade.

Stock to be used: Commercially available Coated Bond Color Inkjet Paper, Basic Weight: 28-32 pound, using up to 60" wide rolls, with a Thickness of 4.5 to 4.9 mils, Whiteness of 145, Brightness of 89% to 95%, and Opacity of 93% to 95%. Paper shall be designed for high volume CAD, Graphic, and mapping prints. Superior coating optimized for any wide format printers using dye and pigment ink. Water-resistant image, crisp lines, dense black and vivid colors combined with fast dry times.

PRINTING: Single leaf products - print face only in full color. The contractor must generate images at least equivalent to 300 x 300 dpi. Direct image digital printing is acceptable using pigment based inks, electro inks or soy based inks. Ink must be UV resistant.

It's anticipated that most maps will print in four-color process.

The contractor, at their option, may add a small bar code or production control number to the map in an unobtrusive area to facilitate the handling of the individual orders. The size, form, and the location of this control number is subject to government approval. If this option is to be utilized it should be specified in the contractor's production plan.

MARGINS: As per electronic files, adequate gripper.

BINDING: The maps will be unfolded.

PACKING:

Maps will be rolled inserted into appropriate sized triangular tube container with a copy of the work order in a manner which will to assure that the contents will arrive at destination undamaged. Round tubes are not acceptable.

When quantities exceed 120 copies they are to be boxed flat with corner protectors as well as appropriate, packing materials to ensure their arrival undamaged.

Each shipping container must not exceed 45 pounds when fully packed.

For purposes of this contract, the requirement for "200 PSI bursting strength" specified in "Pub 310.2 – GPO Contract Terms" under "Supplemental Specification 3.(i)(1)" is waived on the shipping tubes.

Bidder is cautioned that the tubes still must be approved by the government as specified elsewhere in the solicitation.

Multiple containers and/or shipment will not be allowed for individual orders with the exception of orders that exceed 45 pounds.

DEPARTMENTAL RANDOM COPIES (i.e. BLUE LABEL SAMPLES): This requirement is waived.

QUALITY CONTROL SAMPLES: Throughout the course of this contract, the contractor will be required to, at contractor's cost, to provide print samples to ensure to the agency's satisfaction that printing and paper quality is maintained. Samples will have one to three prints each. A specified url location will be identified by the agency for the contractor representative. Contractor's samples will be compared to agencies print samples. The Government may specify up to 5 samples at a time. If print quality is found to be deficient, additional samples will be requested until contractor's print quality is improved to match or exceed Government samples.

When requested print test samples will be sent to the USGS. Specific contact information will be provided after award.

DISTRIBUTION: The contractor will be required to individually mail or ship by Small Package Courier (SPC) as ordered.

All orders will ship FOB contractor city.

The contractor will be required to affix postage or prepare appropriate prepaid shipping documents for SPC.

It is anticipated that only a small percentage of orders will ship via U.S. Postal Service. These orders will generally be to addresses with post office boxes.

All mailing will be made at the USPS first class or FedEx Ground rate, whichever is the most economical to the Government or specified by the order. Exclusively for this contract, a Government FedEx account number will be used for Government FedEx deliveries. Contractor will ensure that the Government FedEx account will be used exclusively for the shipping of ordered Government product for this contract. Occasionally, work orders will specify FedEx Overnight or Overnight Priority delivery and may have a different provided FedEx account number. All provided FedEx account numbers are to be considered as additional PII information.

All distribution must be made from within the continental United States.

All USPS postage will be reimbursed at time of billing.

The contractor MUST coordinate with a local post office representative prior to mailing to arrange for daily pick ups or mail drops, and to alert the station that there will be large quantities of mail received to eliminate unnecessary delays.

All maps mailed to domestic or foreign destinations must conform to the appropriate regulations and "Certificate of Conformance" in the USPS manual for "Domestic Mail", "International Mail" or GPO Pub. 310.2 as applicable.



A small quantity of the orders will be to foreign destinations. These pieces will be packaged and labeled then shipped to the customer's shipping address using standard shipping modes.

The contractor will be furnished an account number to utilize for SPC shipments.

Contractor must make arrangement with designated SPC's for daily pickups as necessary. At this time, the government anticipates that Fedex will be designated for most SPC requirements.

The contractor will be responsible for determining the most economical level of service for each order for the SPC. (2 day, 3 day, ground, etc.).

A small quantity orders may be charged to specific accounts. These orders will be shipped collect, there will be no direct shipping cost to the contractor. In these cases, the contractor will be responsible for filling out the appropriate BL and contacting the carrier for pickup.

All expenses incidental to pickup and return of materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual work order.

No definite schedule can be predetermined. Furnished material must be picked up from the website or ftp site identified per work order line item(s) and delivered to the address specified per individual work orders, as noted in "**DISTRIBUTION**" hereinbefore.

Procedure for processing:

- On a daily basis either once or twice a day the agency will transmit the work orders (sample attached) for that day (as many as 50 to 100 or more work orders for various quantities and or sets). The appropriate PDFs for reproduction will be attached to these individual work orders.
- The contractor will produce the map or maps as per the work order.
- The contractor will pack in the suitable container as per specs, insert a copy of the work order and label the container with the appropriate address.
- The contractor will prepare the item/s for shipment either by mail or SPC as designated on the work order. It is anticipated that the majority of shipments will be by SPC.

The ship/deliver date indicated on the work order is the date products ordered must be **shipped**.

The contractor will be limited to a day-for-a-day extension as a result of government delays.

The normal schedule shall be ten workdays from receipt of order to final distribution at the Postal Service or small package carrier. This schedule is to allow the contractor some flexibility in scheduling work, however this is a maximum schedule, the contractor is strongly encouraged to complete and distribute the individual work orders as soon as possible. Failing to make distribution within the 10 workday schedule will be reason to terminate the contract for default.

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**SECTION 3. - DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices bid in the "**SCHEDULE OF PRICES**" to the following units of production which are the estimated requirements to produce **one year's work** under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

I.	1.	(a)	<b>1738</b>	
		(b)	<b>283</b>	
		(c)	<b>70</b>	
		(d)	<b>890</b>	
	2.	(a)	<b>15224</b>	
		(b)	<b>5969</b>	
		(c)	<b>1510</b>	
		(d)	<b>3050</b>	
	3.	(a)	<b>3894</b>	
		(b)	<b>1082</b>	
		(c)	<b>298</b>	
		(d)	<b>969</b>	
	4.	(a)	<b>803</b>	
		(b)	<b>185</b>	
		(c)	<b>150</b>	
		(d)	<b>1</b>	
II.		(a)	(b)	
	(1)	<b>3057</b>	<b>1104</b>	
	(2)	<b>1119</b>	<b>462</b>	
	(3)	<b>237</b>	<b>9</b>	
	(4)	<b>45</b>	<b>5</b>	
	(5)	<b>31</b>	<b>1</b>	
III.	(a)	<b>1</b>		
	(b)	<b>10</b>		

**The term of this contract is for one year and up to four option years.**

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**SECTION 4. - SCHEDULE OF PRICES**

Bids should be submitted as f.o.b. Contractor's city.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

The bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bid may be declared nonresponsive. Bids submitted with "NB" (No Bid), "NA" (Not Applicable), or blank spaces for an item may be declared nonresponsive.

An entry of "NC" (No Charge) shall be entered if the bidder intends to furnish individual items at no charge to the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

The Contracting Officer reserves the right to reject any bid that contains prices for individual items of production (whether or not such items are included in the "**Determination of Award**") that are inconsistent or unrealistic in regard to other prices in the same bid or to GPO prices for the same operation if such action would be in the best interest of the Government.

I. COMPLETE PRODUCT: (Except for Items under II & III). Prices bid shall include the cost of all required materials and operations (including but not limited to file preparation and paper) necessary for the complete production and distribution of the product listed in accordance with these specifications.

1. Format A (Up to 18 x 22")

- (a) 1 to 5 of each map title ..... per each map ..... \$\_\_\_\_\_
- (b) 6 to 40 of each map title..... per each map ..... \$\_\_\_\_\_
- (c) 41 to 100 of each map title ..... per each map ..... \$\_\_\_\_\_
- (d) 100 or more of each map title..... per each map ..... \$\_\_\_\_\_

2. Format B (Over 18 x 22" up to 24 x 29")

- (a) 1 to 5 of each map title..... per each map ..... \$\_\_\_\_\_
- (b) 6 to 40 of each map title..... per each map ..... \$\_\_\_\_\_
- (c) 41 and above of each map title..... per each map ..... \$\_\_\_\_\_
- (d) 100 or more of each map title..... per each map ..... \$\_\_\_\_\_

3. Format C (Over 24 x 29" up to 29 x 36")

- (a) 1 to 5 of each map title..... per each map ..... \$\_\_\_\_\_
- (b) 6 to 40 of each map title..... per each map ..... \$\_\_\_\_\_
- (c) 41 and above of each map..... per each map ..... \$\_\_\_\_\_
- (d) 100 or more of each map title..... per each map ..... \$\_\_\_\_\_

\_\_\_\_\_  
(Initials)

4. Format D (Over 29 x 36" up to 32 x 48")

- (a) 1 to 5 of each map title ..... per each map ..... \$\_\_\_\_\_
- (b) 6 to 40 of each map title ..... per each map ..... \$\_\_\_\_\_
- (c) 41 and above of each map title..... per each map ..... \$\_\_\_\_\_
- (d) 100 or more of each map title ..... per each map ..... \$\_\_\_\_\_

II. ADDITIONAL OPERATIONS: The bids for each of the following operations must include the cost of all required materials and operations.

	<u>Formats A&amp;B</u>	<u>Formats C&amp;D</u>
	(a)	(b)
Shipping containers*: Including packing, labeling and preparation for shipping.		
(1) One to 10 maps rolled ..... per tube .....	\$_____	\$_____
(2) 11 to 25 maps rolled ..... per tube .....	\$_____	\$_____
(3) 26 to 60 maps rolled ..... per tube .....	\$_____	\$_____
(4) 61 to 120 maps rolled ..... per tube .....	\$_____	\$_____
(5) Quantities over 120 shipped flat in a suitable flat carton, including corner protectors ..... per carton ....	\$_____	\$_____

\*All tubes are to be triangular, round tubes are not acceptable.

III. PROGRAMMING:

- (a) One-time setup and programming charges at the inception of the program (this charge will only be allowed for the first year of the contract and is inclusive of all operations and tests necessary for start up ..... \$\_\_\_\_\_
- (b) Programming/ timework ..... per hour ..... \$\_\_\_\_\_

NOTE: "**Programming/Timework**" must be supported by a statement outlining in detail the operation for which payment is claimed. Timework will only be allowed under exceptional circumstances and must **specifically authorized** by subsequent Contract Modification(s). It is anticipated this charge will only be allowed in conjunction with government required changes throughout the course of the contract. In case of dispute the Contracting Officer reserves the right to be the final judge as to the operation and/or number of hours chargeable under III. (b). In no case will this charge be allowed in conjunction with III. (a).

\_\_\_\_\_  
 (Initials)

**DISCOUNTS ARE BID FOR PAYMENT AS FOLLOWS:**

\_\_\_\_\_ **Percent**, \_\_\_\_\_ calendar days. See Article 12 "**Discounts**" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).

Bidder hereby acknowledges amendment(s) number (ed) \_\_\_\_\_

**BIDDER'S NAME AND SIGNATURE:** When responding by Fax or Mail, fill out and return one copy of all pages in "**Section 4. - SCHEDULE OF PRICES**", including initialing where indicated.

Bidder \_\_\_\_\_ (Contractor Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City - State)

By \_\_\_\_\_  
(Signature and title of person authorized to sign this bid)

\_\_\_\_\_  
(Person to be contacted)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
e-mail address

\_\_\_\_\_  
(Facsimile Number)

**LIST LOCATION OF PRODUCTION/FULFILLMENT FACILITIES BELOW IF OTHER THAN THE ADDRESS LISTED ABOVE.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BIDDERS THAT ACCESS THE SPECIFICATIONS FOR THIS SOLICITATION VIA THE INTERNET FROM THE GPO WEBSITE MUST ACCESS THE GPO FORM 910 "BID" FROM THE PDF FILE AND SUBMIT IT ALONG WITH THE "SCHEDULE OF PRICES" AS REQUIRED BY THESE SPECIFICATIONS.**

**SAMPLE OF THE BID ENVELOPE**

In order to ensure proper processing of all bids the following information is suggested on all bid envelopes.

Program Number **1815-S**  
From: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Postage  
Stamp  
Required  
Here

**Bid Enclosed**

Bids will be received until  
**June 19, 2017 at 2 P.M.**  
prevailing Denver time.

|||||.....  
**U.S. Government Publishing Office**  
**Denver Regional Office**  
**Suite 208**  
**12345 W. Alameda Parkway**  
**Lakewood, CO 80228-2842**



Attachment A

**SAMPLE\_prd20170214130029hrr**

H002714Q454Tippy 5997 Smith Drive		Canoe	
	CO 80225	US FedEx Second day X	Denver
0027141001Kip 1 Grayland Ave		Johnston	
	VA 24060	US FEDEX GROUND	Blacksburg
H0027141002Carrie 1512 University Blvd		Lifts	
	VA 24060	US FEDEX GROUND	Blacksburg
H0027141003Allen 6150 E Schmid Ave		Smith	
	CO 81621	US FEDEX GROUND	Basalt
H0027141062Sammy 8815 S Lincoln Rd		Smith	
	VA 24060	US FEDEX GROUND	Blacksburg

Attachment B

**SAMPLE\_prd20170214130029itm**

I0027140454000001 1000000000000062738NANTUCKET, MA  
[https://ims.er.usgs.gov/gda\\_services/download?item\\_id=5632025&quad=Nantucket&state=MA&grid=7.5X7.5&series=Map\\_GeoPDF](https://ims.er.usgs.gov/gda_services/download?item_id=5632025&quad=Nantucket&state=MA&grid=7.5X7.5&series=Map_GeoPDF)

22.00 27.838

I0027140454000002 1000000000000062963MARTHA'S VINEYARD, MA  
[https://ims.er.usgs.gov/gda\\_services/download?item\\_id=5636099&quad=Martha's\\_Vineyard&state=MA&grid=30X60&series=Map\\_GeoPDF](https://ims.er.usgs.gov/gda_services/download?item_id=5636099&quad=Martha's_Vineyard&state=MA&grid=30X60&series=Map_GeoPDF)

24.12 40.030

I0027140454000003 1000000000000359213SIASCONSET, MA  
[http://ims.er.usgs.gov/gda\\_services/download?item\\_id=5632373&quad=Siasconset&state=MA&grid=7.5X7.5&series=Map\\_GeoPDF](http://ims.er.usgs.gov/gda_services/download?item_id=5632373&quad=Siasconset&state=MA&grid=7.5X7.5&series=Map_GeoPDF)

21.40 26.808

I0027140454000004 1000000000000359265S1ASCONSET, MA  
[http://ims.er.usgs.gov/gda\\_services/download?item\\_id=5634827&quad=Siasconset&state=MA&grid=7.5X7.5&series=Map\\_GeoPDF](http://ims.er.usgs.gov/gda_services/download?item_id=5634827&quad=Siasconset&state=MA&grid=7.5X7.5&series=Map_GeoPDF)

17.00 20.80A

I0027140454000005 1000000000000335689GREAT POINT, MA  
[http://ims.er.usgs.gov/gda\\_services/download?item\\_id=5631747&quad=Great\\_Point&state=MA&grid=7.5x7.5&series=Map\\_GeoPDF](http://ims.er.usgs.gov/gda_services/download?item_id=5631747&quad=Great_Point&state=MA&grid=7.5x7.5&series=Map_GeoPDF)

22.00 26.908

I0027140454000006 1000000000000351906NANTUCKET, MA  
[https://ims.er.usgs.gov/gda\\_services/download?item\\_id=5689334&quad=Nantucket&state=MA&grid=30X30&series=Map\\_GeoPDF](https://ims.er.usgs.gov/gda_services/download?item_id=5689334&quad=Nantucket&state=MA&grid=30X30&series=Map_GeoPDF)

17.10 21.40A

10027141001000001 1000000000000034485ANCHORAGE A-8 NW, AK  
[http://store.usgs.gov/b2c\\_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/25K/AK/AK\\_Anchorage\\_A8\\_NW\\_1994\\_025.pdf](http://store.usgs.gov/b2c_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/25K/AK/AK_Anchorage_A8_NW_1994_025.pdf)

21.75 27.008

I0027141002000001 10000000000001038848LACKS8URG, VA  
[http://store.usgs.gov/b2c\\_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/24K/VA/VA\\_8lacksburg\\_1986.pdf](http://store.usgs.gov/b2c_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/24K/VA/VA_8lacksburg_1986.pdf)

21.75 27.008

I0027141002000002 100000000000034485ANCHORAGE A-8 NW, AK  
[http://store.usgs.gov/b2c\\_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/25K/AK/AK\\_Anchorage\\_A8\\_NW\\_1994\\_025.pdf](http://store.usgs.gov/b2c_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/25K/AK/AK_Anchorage_A8_NW_1994_025.pdf)

21.75 27.008

I0027141003000001 1000000000000103217KANE GULCH, UT  
[https://ims.er.usgs.gov/gda\\_services/download?item\\_id=5458357&quad=Kane\\_Gulch&state=UT&grid=7.5X7.5&series=Map\\_GeoPDF](https://ims.er.usgs.gov/gda_services/download?item_id=5458357&quad=Kane_Gulch&state=UT&grid=7.5X7.5&series=Map_GeoPDF)

21.75 27.008

10027141003000002 1000000000000103499POLLYS PASTURE, UT  
[http://store.usgs.gov/b2c\\_usgs/b2c/usgs/netfile?file=//igskahcigssap05/mod/storefileS/PDF/Pollys\\_Pasture\\_o37110D1\\_geo.pdf](http://store.usgs.gov/b2c_usgs/b2c/usgs/netfile?file=//igskahcigssap05/mod/storefileS/PDF/Pollys_Pasture_o37110D1_geo.pdf)

21.75 27.008

I0027141062000001 10000000000001038848LACKS8URG, VA  
[http://store.usgs.gov/b2c\\_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/24K/VA/VA\\_8lacksburg\\_1986.pdf](http://store.usgs.gov/b2c_usgs/b2c/usgs/netfile?file=//igskahcigssap05/MOD/StoreFileS/DenverPDFs/24K/VA/VA_8lacksburg_1986.pdf)

Attachment C

**SAMPLE\_Print\_on\_oemand\_vendor\_shippingExport20170211**

27138565	690835607745	Ground	3.08	20170210
27138564	690835607756	Ground	2.94	20170210
27138563	690835607767	Ground	3.08	20170210
27138562	690835607778	Ground	4.28	20170210
27138561	690835607789	Ground	4.20	20170210
27138560	690835607790	Ground	2.61	20170210
27138559	690835607804	Ground	3.08	20170210
27138302	690835607815	Ground	2.86	20170210
27138953	690835607837	Ground	2.57	20170210
27138952	690835607848	Ground	3.08	20170210
27138764	690835607859	Ground	4.28	20170210
27138954	690835607860	Ground	4.14	20170210
27138955	690835607870	Ground	2.61	20170210
27138137	690835607881	Ground	3.08	20170210



June 19, 2017

Dear Bidder:

This is Amendment No 1. The specifications in our Invitation for Bid on Program 1815-S scheduled for opening at 2:00 pm, June 19, 2017, are amended as follows:

1. On Page 1 of 25 under "BID OPENING:":

*Change the following language:*

From: 2:00p.m. prevailing time Denver, Colorado, on Monday, June 19, 2017.

To: 2:00p.m. prevailing time Denver, Colorado, on Tuesday, June 27, 2017.

2. On Pages 19-20 of 25 under Section 4 – **SCHEDULE OF PRICES** "I. COMPLETE PRODUCT:":

*Change the language for the following items to:*

1. (d) 101 or more of each map title.....per each map

2. (c) 41 to 100 of each map title.....per each map

2. (d) 101 or more of each map title.....per each map

3. (c) 41 to 100 of each map title.....per each map

3. (d) 101 or more of each map title.....per each map

4. (c) 41 to 100 of each map title.....per each map

4. (d) 101 or more of each map title.....per each map

3. On Page 22 of 25 under **SAMPLE OF THE BID ENVELOPE:**

*Change the following language:*

From: Bids will be received until **June 19, 2017 at 2:00p.m.** prevailing Denver time.

To: Bids will be received until **June 27, 2017 at 2:00p.m.** prevailing Denver time.

All other specifications remain the same.

If amendment is not acknowledged on bid, direct acknowledgement to:

US Government Publishing Office  
Denver Regional Office  
12345 W Alameda Pkwy, Suite 208  
Lakewood, CO 80228

**Telephone acknowledgement of this amendment is not acceptable.**

**OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO OPENING.** Failure to acknowledge receipt of amendment, by amendment number, prior to opening time, may be reason for bid being **declared nonresponsive**.

Sincerely,

Diane L. Abeyta  
Contracting Officer